M I N U T E S

Visit The County Board Meeting
May 13, 2026
4:30 p.m. to 5:30 p.m.
(In-person)

Attendees

Christal Agostino
Micheline Kuepfer
Shelagh Paul
Janna Smith
Sam Grosso (PEC Councillor)
Ogwari Brant (Tyendinaga Mohawk Councillor)
Karen Orme
Tara Wood
Carson Arthur
Courtney Khimji
Charlie McKee
Samantha Valdivia (virtual)
Sarah Fox (Executive Director)

Absentees None

Meeting Chaired by Christal Agostino

1. Call to Order

The meeting was called to order at 4:48 p.m. by Christal Agostino.

2. Confirmation of Agenda

Additions: No

Christal called for a motion to approve the May 13, 2026 Agenda.

Moved by Charlie
Seconded by Sam

For: All   Against: 0   Abstained: 0   CARRIED

3. Election of Interim Directors - Vacancies: 5 seats

On behalf of the Governance Committee, Christal called for the nomination of Carson Arthur, Tara Wood, Shelagh Paul, Samantha Valdivia, and Courtney Khimji as Interim Directors until positions can be ratified at the AGM on November 9, 2026.

Moved by Ogwari
Seconded by Karen

For: All   Against: 0   Abstained: 0   CARRIED

4. Election of Officers

On behalf of the Governance Committee, Christal called for the nomination of Micheline Kuepfer as Vice Chair, Janna Smith as Secretary, and Shelagh Paul as Treasurer. Christal also re-confirmed her commitment to replace outgoing Chair Mikki Arends.

Moved by Micheline
Seconded by Karen

For: All   Against: 0   Abstained: 0   CARRIED

5. Approval of previous Meeting Minutes

Amendments: No

Christal called for a motion to approve the January 28, 2026 Minutes.

Moved by Karen
Seconded by Micheline

For: All   Against: 0   Abstained: 0   CARRIED

6. Board Chair Report

Christal emphasized the importance of welcoming new Board members as the organization begins to mature.

Reported that the relationship agreement with the Municipality was ratified in January.

7. Treasurer Report

In the absence of Geoff Burman, Sarah Fox provided an update on the following:

- April Financial Statements - Have spent 30% of annual budget, which aligns well with the end of Q1. Looking ahead everything is moving in a positive direction.

Cristal called to approve the email motion of April 17, 2026 to amend September 26, 2025 meeting minutes as follows:

"To amend the previously adopted minutes of the September 24, 2025, Board Meeting to reflect that the Treasurer's report was accepted by the Board, and that the amended budget was approved as presented, including a $25,000 allocation to the operational reserve fund."

Moved by Sam
Seconded by Charlie

For: All Against: 0 Abstained: 0 CARRIED

The organization received a clean, unmodified, unqualified audit opinion, confirming that our financial statements fairly present our position. The Executive Committee reviewed with KPMG Canada Partner Katie Mahon and recommended that the Board accept the audit as presented. VTC is obligated to use KPMG's services, as stipulated in the relationship agreement, whereby 50% of the cost is reimbursed by the Municipality.

Question about an annotation regarding Municipal remittances.

Action item: Sarah will verify with KPMG that it is documented.

Christal called for a motion to approve the 2025 Audit prepared by KPMG Canada subject to any changes regarding an annotation.

Moved by Micheline

Seconded by Sam

For: All Against: 0 Abstained: 0 CARRIED

Christal called for a motion to approve the 2026 Operating Budget.

Moved by Karen

Seconded by Janna

For: All Against: 0 Abstained: 0 CARRIED

8. Governance Report

As Chair of the Governance Committee, Christal gave the following update:

- Governance training will be moved to a future meeting
- All members must acknowledge that they have reviewed the governance manual with an e-signature
- In search of Governance Committee Members to assist with:
  - Developing a risk management policy
  - Maintaining governance calendar to capture milestones & legal obligations
  - Board member evaluations
  - ED evaluation
  - Board Recruitment
  - Cyber security
  - Review conflict of interest policy to ensure that board member businesses can be promoted so as not to penalize board volunteers

Shelagh, Tara, Samantha, and Courtney have volunteered to join the Governance Committee. Thank you!

9. Executive Director Report

- Many internal operations that must be addressed - HR, IT security
- Partnership opportunity with BOQ Marketing Board to develop a sustainability plan including checklist and resources for operators. Indigenous knowledge sharing will be considered. Funding for 2027 up to $15,000.
- Discussion about 4 Season Visitor Economy Strategy
- Discussion regarding discrepancy of MAT remittances. Municipal reporting and AirDNA reporting do not align (shared need to uncover the reason for discrepancy before Nov AGM)
- New systems will help to keep the Board informed and engaged.
  - Weekly meeting with Chair & Vice Chair
  - Executive Committee meets 2 weeks prior to Board Meeting
  - Monthly ED reports
  - Governance Committee meetings
  - Working groups as needed

10. Other Business

None

11. In Camera Session

No need

12. Meeting Adjourned

The meeting adjourned at 5:29pm.

Christal called for a motion to adjourn the meeting.

Moved by Sam
Seconded by Micheline

For: All **Against: 0** **Abstained: 0** **CARRIED**